

Redhouse Boys and Girls Club Accident/Incident report form:

Date of incident/accident.....

Name of person in charge of session/competition.....

Site where incident/accident took place.....

Name of injured person.....

Nature of incident/injury and extent of injury
.....
.....
.....

Address of injured person.....
.....
.....

Give details of how and precisely where the incident/accident took place

Describe what activity was taking place, for example training/game/getting changed
.....
.....
.....

Full details of action taken during any first aid treatment and the name(s)
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.....

Where any of the following contacted? (Yes or No)

Parents/carers.....

Police.....

Ambulance.....

Welfare Officer..... Other.....

What happened to the injured person following the incident/accident?
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All of the above facts are a true record of the incident/accident

Signed: Name: Date:

In the event of an incident/accident occurring through insufficient training or faulty Equipment/facilities follow up action to include completion of risk assessment form.

Stamp: